

Dear Parent/Carer,

Thank you for your interest in Willow Grove Primary School.

At the time of publication, the DfE has not yet approved the funding agreement for Willow Grove. Under these circumstances, which is common for new schools, you will not be able to apply for a place at Willow Grove via your Local Authority. To apply for a school place in Reception Year, Yr 1 or Yr 2 in September 2024 please make an application directly to Kingsbridge Educational Trust. Application form can be found below.

Please note that if your child is starting school for the first time (Reception Year) it is very important that in addition to submitting an application for Willow Grove Primary School you also make an application to your own Local Authority to select other preference schools. Further information can be found on the links below:

Bedford Borough Council

<https://www.bedford.gov.uk/schools-education-and-childcare/schools-and-colleges/school-admissions>

Central Bedfordshire Council

https://www.centralbedfordshire.gov.uk/info/5/school_admissions

The deadline for receiving applications is 15th January 2024.

On national offer day (Tuesday, 16th April 2024) you will receive an offer of a school place from the Local Authority and, separately, the Kingsbridge Educational Trust will notify you the outcome of your application to Willow Grove Primary School. If you are offered a place at Willow Grove Primary School as well as a place at another primary school (allocated by the Local Authority), we will check with you which offer you wish to accept and the other place will be withdrawn and re-allocated elsewhere.

If you have any queries about the application process, please do not hesitate to contact the Admissions team at the Kingsbridge Educational Trust on 01908 533724/25 for further assistance.

Thank you.

Kingsbridge Educational Trust

**WILLOW GROVE PRIMARY SCHOOL
ADMISSION APPLICATION FORM TO JOIN THE SCHOOL IN
RECEPTION YEAR, YEAR 1 OR YEAR 2 IN SEPTEMBER 2024**

Please carefully read the School's published Admission Policy before completing this form.
To complete the form please save to the device you are using. Fill in the form and press 'save' then attach to an email and return to admissions@willowgrove.school

PART A - CHILD'S DETAILS:

Child's full legal name:

Child's date of birth:

Child's home address:

(as defined in the Admission Policy)

PART B - PARENT'S DETAILS (one parent only):

Parent's full name:

Parent's address:

(if different to the applicant's home address)

Parent's email address:

Parent's contact number:

Willow Grove Primary School, Fisherswood Road, Wixams, Bedford, MK45 3TE

Kingsbridge Educational Trust, a charitable company limited by guarantee and registered in England and Wales with company number 09144847. The registered office is at Oakgrove School, Venturer Gate, Middleton, Milton Keynes, MK10 9JQ

PART C - LOOKED AFTER AND PREVIOUSLY LOOKED AFTER CHILDREN

Is the child looked after or previously looked after?

(Please refer to the Admission Policy for the definition of 'looked after child', 'previously looked after child' and other requirements before answering, and to check supporting documentation)

Yes

No

PART D - CHILDREN WITH A SIBLING AT WILLOW GROVE PRIMARY SCHOOL

Does the child have a sibling at Willow Grove Primary School at the time of application, who will still be on the roll at the time of the child's admission?

(Please refer to the Admission Policy for the definition of a 'sibling' and where the sibling must live, before answering)

Yes

No

Sibling's full legal name:

Sibling's date of birth:

PART E - SIGNATURE AND DATE

I certify that the information that I have provided in this form is true and accurate, to the best of my knowledge and belief:

Signed:

Dated:

This completed form and any supporting documents can be emailed to: admissions@willowgrove.school

Forms can be posted to Willow Grove Primary School Admissions, Kingsbridge Educational Trust, c/o Oakgrove School, Venturer Gate, Middleton, Milton Keynes, MK10 9JQ,

Please refer to the School's Admission Policy for the closing date for applications.

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