

WILLOW GROVE PRIMARY SCHOOL REQUEST FOR ADMISSION IN SEPTEMBER 2024 OUTSIDE NORMAL AGE GROUP

Please carefully read the School's published Admission Policy and Paragraphs 2.18 to 2.20 of the School Admissions Code 2021 before completing this form.

Important: This is not an application for admission. Parents are strongly encouraged to submit their request for admission outside normal age group well in advance of any application deadlines, to enable informed decisions to be made. Where an application for admission has already been made or is being made at the same time, the parent's details in this form must be the same as the parent's details given in the application.

PART A - CHILD/APPLICANT'S DETAILS:

Child's full legal name:	
Child's date of birth:	
Child's current age:	
Child's home address: <small>(as defined in the Admission Policy)</small>	

PART B - PARENT'S DETAILS (one parent only):

Parent's full name:	
Parent's address: <small>(if different to the above)</small>	
Parent's email address:	
Parent's contact number:	

PART C - YEAR GROUPS:

Child/applicant's normal year group:	
Year group sought for child/applicant:	

PART D - REASONS FOR REQUEST:

Please set out below your reasons for asking for the child/applicant to be admitted to a year group outside their normal year group:

Please consider the factors set out below which the Board of Trustees will take into account when considering whether or not to agree your request in principle:

- Information about the child/candidate's academic, social and emotional development;
- Where relevant, the child/candidate's medical history and the views of their medical professional;
- Whether the child/candidate has previously been educated outside their normal age group (including in nursery);
- Whether the child/candidate may naturally have fallen into a lower age group if it were not for being born prematurely.

This is not an exhaustive list - please provide any information you believe to be relevant to your request.

(The space in the text box below is limited please continue with another document if further space is required).

PART E - SUPPORTING DOCUMENTS:

Please list below documentation you have attached in support of your request:

For example, a letter/report from the candidate's GP, hospital consultant or other medical professional, social worker, home tutor, nursery teacher, etc.

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PART F - SIGNATURE AND DATE:

I certify that the information that provided in this form is true and accurate, to the best of my knowledge and belief:

Signed:	
Full legal name:	
Dated:	

This completed form and any supporting documents can be emailed to admissions@willowgrove.school

Forms and supporting documents can be posted to Willow Grove Primary School Admissions, Kingsbridge Educational Trust, c/o Oakgrove School, Venturer Gate, Middleton, Milton Keynes, MK10 9JQ.