



Chair of Governors: Barry O'Neill  
Headteacher: Lisa Kennedy

Willow Grove Primary School, Fisherswood Road, Wixams, Bedford, MK45 3TE  
[www.willowgrove.school](http://www.willowgrove.school)  
Telephone: 01234 581150 Email: [admin@willowgrove.school](mailto:admin@willowgrove.school)

## **Persons Authorised to Collect Children from Willow Grove Primary School**

We will not hand over your child to any unauthorised person. If you have not informed us of any changes and an unauthorised person comes to collect your child, they will not be able to do so until we have contacted you and sought authorisation.

<b>Name of Child</b>	
<b>Date of Birth</b>	
<b>Class/Year</b>	

The following persons are authorised to collect my child from Willow Grove Primary School:

<b>Name</b>	<b>Relationship to Child</b>

Parent/Carer Signature:

Date:

Print Name:

Relationship to Child:

